

JEDCO Board of Commissioners May 31, 2012 AGENDA

I. Chairman Comments – Jim Garvey

- Welcome Guest
- Introduction of New Marketing and Public Relations Manager, Ms. Kelsey Scram
- Approval of Board Absences
- Approval of JEDCO Executive Committee Minutes – April 26, 2012
- Approval of Audit Committee Minutes – March 29, 2012

Adjourn as JEDCO

II. Convene as JEDCO Development Corporation – Jim Garvey

- Approval – Quarterly Board of Directors Meeting Minutes February 23, 2012
- Approval – Finance Committee Minutes February 9, 2012

Adjourn as JEDCO Development Corporation

III. Reconvene as JEDCO - Unfinished and New Business – Chairman, Jim Garvey

- Motion to approve terms for Amendment to Lease Agreement between JEDCO and Jefferson Parish School Board for additional 3 acres – **Dottie Stephenson**
- Motion to approve Letter of Engagement between JEDCO and Damien Serauskas, P.E. to conduct an engineering analyses of the HVAC systems for the JEDCO building for a cost of \$8,500 – **Dottie Stephenson**
- Approval of Resolution- EDA Revolving Loan Fund Administration Plan Update, and Annual Review and Compliance – **Alberto Queral**
- Approval of 2011 Financial Report – **Cynthia Grows**

IV. Executive Director Report – Lucien Gunter

- Ambassador Szapary/Hungary – **Dr. Madrigal**
- JEDCO Annual Report – **Jerry Bologna**
- Major Prospect Updates – **Jerry Bologna**
- Legislation Update – **Jerry Bologna**

V. Financial Report – Cynthia Grows

- Monthly Financial Report

VI. Public / Other Comments

Adjournment

The meeting begins at 8:30 a.m. and will be held at the Jefferson Parish Economic Development Commission Office, **700 Churchill Parkway, Avondale, LA 70094**

ADA Accessibility: The building is generally accessible to individuals with disabilities. If special ADA disability accommodations are needed, please call the Jefferson Parish Economic Development Commission office, 504-875-3908, prior to the scheduled meeting.